

IOWA COUNCIL ON HOMELESSNESS

**Meeting Minutes
November 19, 2004**

VOTING MEMBERS PRESENT

Allan Axeen – HACAP
Bill Brand – Department of Human Rights
Ann Brown – Department of Corrections
Christine Canganelli – Shelter House
Amy Correia – Iowa Coalition against
Domestic Violence
Diane Foss – Department of Economic
Development
Mario Hayslett – Hansen House of Hospitality
Ann Hearn – Linn County Community Services
Stefani Hicok – Cedar Valley Friends of the
Family
Bill Holvoet – Community Action of SE Iowa
Doug Keast – Workforce Development
Anne Kinzel (Vice-Chair) – Department of
Public Health

Amy Knudsen – Iowa Coalition for Housing
and the Homeless
Alice Mollett – Crossroads Women's Shelter
Ray Morley – Department of Education
Patrick Nestvedt – Catholic Charities
Nicki Stajcar – Department of Elder Affairs
Patrick O'Brien – Olmstead Real Choices
Consumer Task Force
Loyd Ogle – Title Guaranty Division, Iowa
Finance Authority
Janell Staats – MATURA Action Corporation
Judy Songer – SIEDA Community Action
Lila Starr – Department of Human Services
Dean Wright – (Chair) Drake University and
Des Moines Area Religious Council

OTHERS PRESENT

Jerald Brantley – Spectrum Resources
Jean Brown – Churches United Shelter
Frank Chiodo – Department of Economic
Development
Joan Christensen – Broadlawns Medical Center
Karen Curtis – Social Security Administration
David Eberbach – Iowa Institute of Community
Alliances
Julie Eberbach – Iowa Institute of Community
Alliances
Barry Gallagher – Vera French Mental Health
Center
Mary Galloway – IFA Intern
Linda Grathwohl – Iowa Legal Aid

Kim Gunnes – Young Women's Resource
Center
Angie Hendrick – PATH Program, Abbe
Center for Community Mental Health
Jim McWeeny – Iowa Homeless Youth Center
Eileen Mitchell – Iowa Institute for Community
Alliances
Dave Mueterthies – Black Hawk/Grundy
Mental Health PATH Program
Matt Otte – Community Mental Health
PATH Program
Nancy Peterson – Youth and Shelter Services
Paul Stanfield – Home Connection
Kent Whitmore – Broadlawns Homeless
Mental Health

STAFF

Lyle Schwery – Homeless Programs Coordinator, Iowa Finance Authority
Vicky Winter – Legal Secretary, Iowa Finance Authority

Welcome/Introduction

Introductions were made by those participating via the ICN sites and those present in person.

ICN Etiquette

Mr. Lyle Schwery gave a brief explanation on the use of the ICN network with emphasis on proper use of the microphones and recognition from the Chair before speaking.

Approval of Agenda **November 19, 2004**

Chair Wright introduced the agenda for the November 19, 2004 meeting. There being no additions or corrections to the agenda, Chair Wright called for a motion of approval.

MOTION: Ms. Stajcar made a motion to approve the agenda for the November, 2004 meeting as presented. On a second by Mr. O'Brien, the agenda for the November 19, 2004 meeting was unanimously approved by the Council.

Approval of Minutes **September 19, 2004**

Chair Wright introduced the minutes of the September 19, 2004 meeting of the Iowa Council on Homelessness. There being no additions or corrections to the minutes, Chair Wright called for a motion of approval.

MOTION: Ms. Alice Mollett made a motion to approve the minutes of the September 19, 2004 meeting of the Iowa Council on Homelessness. On a second by Mr. Morley the Council unanimously approved the minutes of the September 19, 2004 meeting.

Executive Committee Meeting Report

Chair Wright stated since the last Council meeting the Executive Committee has been busy with the coordination of the various committee meetings of the Council.

Discharge Policy/Re-Entry Ad-Hoc Committee

Mr. Schwery referred to a handout provided to the Council of the survey to be sent to various state agencies regarding the release of individuals from hospitals or incarceration.

Mr. McWeeny inquired as to whether the Department of Corrections was involved with the survey.

Ms. Brown stated in the affirmative and explained the Department of Corrections is actively working with other groups involved in the Polk County reentry program.

Ms. Foss congratulated the Council on the formation of the ad-hoc committee.

Policy and Public Awareness Committee Meeting Report

Mr. Schwery read the proclamation from the Governor's office proclaiming the week of November 14 through November 20, 2004 as National Hunger and Homeless Awareness Week in Iowa.

Mr. Schwery stated several communities across the state have also signed proclamations as well including the City of Des Moines.

Ms. Canganelli said the past week had been very busy for those involved with various efforts across the state.

Ms. Kinzel stated there will be no plans for a day on the Hill this spring, but said the event committee planed to concentrate on several other activities this month. She said the committee plans to begin working on an event on the Hill for 2006.

Research and Analysis Committee Meeting Report

Bi Annual Study on Homelessness

Mr. Axeen stated a group had been selected for the bi-annual study on homelessness in Iowa. He said two firms had submitted proposals, BBC and the Iowa Public Policy Group (IPPG). Mr. Axeen said the IPPG was selected to complete the study.

Mr. Morley said a meeting is scheduled for December 15, 2004 with IPPG and others with research backgrounds for a consensus on the methodology to be used for the study. He said all agencies that have approved funds for the study are also invited to attend the meeting.

State Resource Directory

Mr. Schwery introduced Ms. Mary Galloway, a student intern from the Des Moines Area Community College. He said Ms. Galloway is working on a state resource directory that will be used as a permanent database and resource directory for providers of services across the state.

Ms. Galloway referred to an overhead projection of the information contained in the directory. She said some information is missing or incomplete and asked for that information to be sent to Lyle.

Mr. Schwery said the database and excel format will facilitate the generation of reports with specific information. He said the database itself will be housed with the Iowa Finance Authority. Mr. Schwery said if reports are needed to contact him.

Ms. Stajcar inquired as to a plan to share the information with others in the community.

Mr. Schwery stated he had contacted the United Way for their input on using the information.

Point in Time Survey

Mr. Axeen stated completion of the Point in Time survey is scheduled for January 25, 2005.

Chair Wright said an editing process was completed and is a modification of the Polk County instrument for individuals and families with children. He said it is hoped that the report can be interfaced with the HMIS system.

Mr. Schwery said a training session will be scheduled in early January for discussion of the Point in Time instrument via the ICN network.

Ms. Starr requested the inclusion of a category for children with serious emotional disturbance.

Mr. Schwery pointed out the categories are taken directly from the Continuum of Care application, however, he would review the inclusion of a category for children with serious emotional disturbance.

Chair Wright stated there will be further discussion on the topic.

Mr. Schwery clarified that the data for the point in time survey is used for the local continuum of care application and is included in the narrative portion of the application.

Continuum of Care Committee Meeting Report

Ms. Knudsen reported the committee met on November 3, 2004 for feedback from the continuum of care members on applicant scoring and the process. She said the committee is looking for feedback from the grantees and a survey is in the process of development. Ms. Knudsen said the committee plans to meet on December 2, 2004.

Ms. Knudsen said the membership of the committee is divided into two groups, the committee members and the applicant review team. She said the committee plans to add enough members to the applicant review team so there are six teams of two individuals each for ease in reviewing the applications for the Continuum of Care.

Nominating Committee Meeting Report

Ms. Starr stated she had no report at this time.

HMIS Report

Mr. Eberbach referred to the overhead projection and a handout distributed to the Council. He said the HMIS Project has been in existence since 2001.

Old Business

Mr. Starr stated Federal legislation is currently pending to increase the funds to PATH programs. She said the proposed legislation (S2713) would double the minimum allocation to each state. Ms. Starr said the PATH application is available through a link on the IFA website. She stated the proposed legislation did not make it out of committee during the last session, but will be resubmitted. Ms. Starr asked the Council for a letter of support for the legislation.

Chair Wright called for a motion for a letter of support to the Federal delegation for the PATH program to double the minimum allocation to each state.

MOTION: Ms. Starr made a motion approving a letter of support for the PATH program to double the minimum allocation to each state. On a second by Mr. O'Brien, the Council unanimously approved the motion to send a letter of support for the PATH legislation to the Federal delegation.

New Business

Chair Wright asked for any new items of business.

There were no items of new business for discussion.

Announcements

The next regular meeting of the Iowa Council on Homelessness will be January 21, 2005 at 10:00 am with the ICN sites to be announced.

Adjournment

Chair Wright adjourned the meeting at 11:30 a.m. on a motion by Ms. Brown and a second by Mr. Hayslett.

Dated this 21st day of January, 2005.

Respectfully submitted:

Approved as to form:

Vicky Winter, Legal Secretary
Iowa Finance Authority

Kate Ridge, Secretary
Iowa Council on Homelessness

DRAFT